

**Academic and
Administrative Audit (AAA)
and initiation of follow up
action**

ATTESTED



Dr. Jangadhara Somayaji KS
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YENEPOYA
(DEEMED TO BE UNIVERSITY)
Recognized under Sec 3(A) of the UGC Act 1956
Accredited by NAAC with 'A' Grade

University Road, Deralakatte, Mangaluru – 575 018

Date: 31.03.2021

RESOLUTION

Sub: Report of the Academic & Administrative Audit held on 28 & 29.1.2021

Ref: 53rd meeting (online) of the BoM held on 23.03.2021-Agenda 20.

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As discussed under Agenda 20 of the 53rd Board of Management meeting held on 23rd March 2021, the Board of Management noted the report of the Academic & Administrative Audit held on 28 & 29.1.2021, with the following observations;

The report to be considered by the IQAC, Academic Council and the Board of Management.

Action plan to be prepared by IQAC to address the recommendations / suggestions made by the AAA team.

The SWOC analysis to be looked into seriously and necessary action needs to be taken before submitting the SSR.

The Hon'ble members authorized the Vice Chancellor for the needful action.

Further, the follow up and action taken may be reported in the next Board of Management meeting.

Dr. Gangadhara Somayaji K.S.

Registrar

Registrar
YENEPOYA

(Deemed to be University)

Encl:

AAA report.

To:

IQAC – for necessary action.

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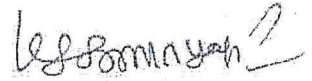
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Ref: No. Y/REG/ACA/committee/2021

NOTIFICATION

A task force committee has been constituted with the following members to initiate action plan to comply with the recommendations made by AAA committee.

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|--|---------------|
| 1. Dr. B H Sripathi Rao, Pro Vice Chancellor | : Chairperson |
| 2. Dr. Aswini Dutt, Associate Dean, YMC | : Member |
| 3. Dr. Sham Bhat, Vice Principal, YDC | : Member |



REGISTRAR
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1. The members
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**Actions taken report for the AAA suggestions
Yenepoya (Deemed to be University), Mangalore.**

S. No.	Suggestions by AAA Committee	Status Update/Actions taken
1.	CURRICULAR ASPECTS	
	<ul style="list-style-type: none"> • Though the Medical College offers super-specialty programs in some specialties, there is scope and need for improvement in the number • Creation of specialty department in Master's program and clinical services in Physiotherapy. • M. Com, MBA and MCA to be considered on priority at YIASCM. • There is an imminent need for the start of standalone facility for the conduct of Allied & Healthcare programmes. • Appropriate regulations for running the programmes in term of infrastructure and man power (faculty) to be notified in compliance with the UGC norms at YIAHS • Starting up Postgraduate programmes in all facility to be considered on priority at YIAHS • PhD review and monitoring system are to be strengthened. The regulations of the PhD program to be amended as per the UGC 2019 Regulations 	<ul style="list-style-type: none"> • Obtained NMC permission to start MD in Geriatric medicine with 2 seats • Enhanced PG seats in Pediatrics • Specialty programs in Physical Medicine and Rehabilitation and Emergency Medicine are planned for 2022. • Super-specialty programs are planned in DM Oncopathology • Proposal submitted for the creation of specialty department in Master's program and clinical services in Physiotherapy • M.Com syllabus has been approved through the 38th academic council meeting • MBA and MCA will be commenced after the completion of the graduation of the first batch of BBA and BCA students. • Yenepoya Institute of Allied Health Sciences is established under the Faculty of Allied & Healthcare Professions. • Regulations for running the programmes at YIAHS are in compliances with UGC norms. • Started 4 PG programmes at YIAHS which is designed on choice based credit system with Swayam/ MOOC as open elective • PhD review and monitoring system will be strengthened with the regulations amended as per the UGC 2019 Regulations once Gazetted

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2.	TEACHING LEARNING AND EVALUATION	
	<ul style="list-style-type: none"> • Skill enhancement opportunities for the students to be improved with latest developments and modern gadgets of teaching • OSCE/OSPE to be part of evaluation both at formative & Summative examination for all the programmes offered • Mentoring though active can improve significantly to achieve perceptible outcomes. The course level and program level mentoring are welcome • Institution assesses the learning levels of the students through marks scored in the internal. More methodological approach psychometric tests would be required • Faculty to pursue Ph.D • Shortage in providing clinical facility to the students at YAMCH 	<ul style="list-style-type: none"> • Hands on workshops and webinars conducted. • Faculty development programs are being conducted on implementation of CBME/OBE with different teaching learning and ICT methods • OSCE/OSPE are implemented with curriculum review • Adopted the revised mentorship policy. Feedback from mentors, students and parents was taken on the student mentorship program which is satisfactory. • Assessment methods to test the student learning in all the domains have been implemented from the academic year 2021 onwards. • Faculty are encouraged to pursue Ph.D and many have registered • The camps organized by YAMCH have considerably increased the number of OPD and IPD which would facilitate better clinical exposure to the students.
3.	HEALTH CARE SERVICES	
	<ul style="list-style-type: none"> • To improve the OP/IP of YHMCH and YAMCH • MOU to be encouraged to improve the Institutional image at YHMCH • Transportation facility to be provided for the patients in view of remote location of the hospital at YAMCH • Establishing Neuro Rehab Centre and Satellite Clinic in city as well as in nearby villages at YAMCH • Ayurvedic Pharmacy should be established at YAMCH 	<ul style="list-style-type: none"> • Interactions with the Yen-mitra members at various places to propagate about Homeopathic approach of treatment and facilities, available at YHMCH was carried out • Patients were referred by Yen-Mitra organizations • Introduced a Yen AYUSH health card for APL/BPL to benefit economically weaker peoples for their health care. • Started Peripheral OPD at Shree SaiNikathen, Dahigoli, and Homoeopathic consultation facilities at Yenepoya hospital Kankanady • MOUs signed with the department of AYUSH DK district, towards AYUSH wellness Homoeopathic section at

		<p>Sajipu, AYUSH center under department of AYUSH, Government of Karnataka for Homoeopathic facilities.</p> <ul style="list-style-type: none"> • YAMCH has organized many In house and Out house camps to increase the number of patients • Dept. of Kaumarabhrithya in association with Family Welfare Department of Mangalore, has organized Health check-up for children and talks at various anganwadis • Kayachikitsa department has organized free BMD camps • Planning to provide the transportation facility to patients at YAMCH • Establishment of Integrated Department in Yenepoya Medical College is planned with YAMCH having an OPD in this department. • Yenepoya Ayurveda Centre functioning at Kankanady, Mangalore which is a satellite clinic is upgraded with OP/IP and physiotherapy facilities. • Ayurvedic Pharmacy is being planned • Yenepoya Ayurveda Medical College has finalized an MOU for Wellness Clinic with the AYUSH Dept.
4.	RESEARCH	
	<ul style="list-style-type: none"> • The Basic Medical Science departments need to improve the research activities involving the clinical departments as it would benefit both to enhance the quality of research publication. • The research activities and funded research can improve to match the accomplishments in the teaching – learning processes. • More collaboration can be solicited to improve visibility and 	<ul style="list-style-type: none"> • All the HoDs were informed to carry out collaborative research activities with other departments/institutions. • Sensitization of teaching faculty – Criterion wise meetings were held on a weekly basis and asked to increase research and collaboration activities. • Teaching faculty have collaborated with central research centre to carry out interdisciplinary community based research. • They are also encouraged to apply for

	<p>to have effective consultancy as well as extension activities.</p> <ul style="list-style-type: none"> The central research facilities are not utilized to the extent possible to acquire funding for good clinically relevant and community-based research. 	<p>research grants from the funding agencies on priority areas utilizing the central research facilities.</p> <ul style="list-style-type: none"> Sensitization lectures planned to all the teaching faculty about the research facilities and expertise available at YRC. Mandatory Publication in Scopus/web of science indexed journals is included as an eligibility criteria for promotion Mandatory Publication of UG Projects in Scopus/web of science indexed journals Included co-guides and mentors for UG projects along with Guides Accendure has collaborated for two years on a research incubation program at YIASCM. YIAHS collaborated with Indian Clinical Research Association for conducting international E-conference "Research Connect" in 28th & 29th August 2021
5.	QUALITY MAINTAINANCE	
	<ul style="list-style-type: none"> Departments should be more supportive to the quality issues. Documentation and the relevance of retrieving them is a quality mandate. This has to be understood by all. 	<ul style="list-style-type: none"> All the HoDs were instructed to maintain the NAAC related and other department documents appropriately for easy retrieval as and when required. Training sessions have been conducted on reviewing the lesson plans, power point presentations of the classes with checklists and templates. Informed the departments to maintain the activities in YENGAGE Learning Management System as per the format circulated. HoDs have been instructed to conduct the department meetings every month and submit their minutes to the Dean's office.

6.	PLACEMENT AND EMPLOYMENT OPPORTUNITIES	
	Improvement in placement and employment opportunities to be attended at YIASCM.	ACCA, CMA, Goldfinch Hotel, Bajaj Finserv, VikasAcademy , Yenepoya Food & Beverages (India) Pvt ltd, Kanara Wood and Plywood Industries ltd, CLUE 4 Evidence Foundation (R), TownHub Technologies L.L.P, Microsoft and IBM are prospective recruiters through formal MoUs at YIASCM.
7.	IT INFRASTRUCTURE	
	<ul style="list-style-type: none"> • IT infrastructure being a strong feature of the institution it can be utilized for various appraisal processes including the staff performance. However, this process to be a successful mechanism, appropriate sensitization has to be done. This would significantly reduce bias and bring in transparency.” • “An all-inclusive patient information database may be created for students to access the facility to search by key words. This has to be done keeping in mind the patient privacy 	<ul style="list-style-type: none"> • University offers Yengage LMS, Google Suite for Education and Microsoft 365 Education account to all students and faculty of the University;. Online class videos are shared by using these platforms for student access later. • For staff performance and appraisal, the existing HR Management software (Darwin box), which is adequately equipped with the necessary modules, could be used. • There is all-inclusive patient management and hospital information system installed in the Yenepoya Medical College hospital. Access to the software system is given to Medical Interns and PG students, where students do day-to-day patient care activities, including the orders, tests, EMR, and discharge certificates. For any student requesting specific data, the data access is provided after getting approval from the medical superintendent and the concerned Heads of the departments.

S. Bhat
Dr. Sham Bhat

Dr. Ashwath Dutt